

# Entrance Fee includes lunch & T-shirt MASTER FORM

# November 12, 2017 Junior High Spectacular Please TYPE or PRINT all necessary information

PARISH	CITY			
NAME & PHONE # OF Adult A	Advisor in Charge (AAIC)			
ADDRESS, CITY & ZIP OF AAIC				
Email Address:	Address: Cell Phone ()			
necessary information.  Please note that the first person in o	each group MUST be the adult chaper outh). Chaperones must be 25 years	one in charge of t		
T-SHIRTS: Adult Sizes: S, M,	L, XL, and XXL			
Type or print all information				
NAME		A/Y	M/F	T-shirt
				Size
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**********	********	******	****
Total number of participants:	X \$40.00 = Total registration	an faoi	
Total number of participants.	A \$40.00 - 10tal registratio	ли тее	
Pastor (or Asso.)/Pastoral Administrato		outh Minister SIGNATU	
MUST BE RECE	IVED BY: Oct. 16, 2017 (	<mark>to process t-shirt or</mark>	<mark>'der</mark> )
TOTAL T-SHIRTS TO BE ORDER	ED FOR YOUR GROUP:		
Small T-shirts =	X-large 7	Γ-shirts =	
Medium T-shirts =	XX-Larg	ge T-shirts =	
Large T-shirts =			
GROUP TOTAL =			
ADULT CHAPERONES MUST PAGE SHOWING T	ATTACH A COPY OF THE HAT THEY ARE CURREN		
LIST below ANY SPECIAL NEE	DS (physical &/or food) - alo	ng with person's nan	<mark>ae.</mark>

## 2017 Catholic Youth Ministry Jr. High Spectacular REGISTRATION PROCEDURE

#### PRIOR TO EVENT

- 1. The youth minister in charge of the parish delegation is responsible for the registration of participants and should read all enclosed materials.
- 2. Forms to distribute to attendees:
  - a) Code of Behavior
  - b) Medical/Transportation
  - c) Chaperone guidelines
- 3. Forms to collect from attendees:
  - a) Medical/Transportation
  - b) Code of Behavior
  - c) Chaperone forms
  - d) Chaperone VIRTUS Training Bulletin Page showing up to date on training
- 4. Forms to complete and submit to Diocesan Youth Office by the Parish Youth Minister:
  - a) Master Form
  - b) Parish check for payment
  - c) Signed Chaperone Guideline form for each chaperone
  - d) Chaperone VIRTUS Training Bulletin Page showing up to date on training
- 5. **Submit Master Form, Chaperone Forms and one check for registration fees** (\$40.00 for each youth & adult) to the diocesan Office of Catholic Youth Ministries <u>submitted no later than October 16<sup>th</sup>, 2017</u>. (Forms may be faxed to (501) 664-0119 attention: Trish Gentry) Please understand this event takes a lot of preparation from the information submitted by each Parish; therefore sticking to the deadline is really important.
- 6. A confirmation letter of forms received by the office will be sent to you via email, fax or snail mail.
- 7. After Oct. 16th, a \$10.00 late fee/person is added to the registration fee.

### Jr. High Spectacular General Information

It is the policy of the Diocesan Youth Office that those in the 7th or 8th grades will be permitted to attend the Jr. High Spectacular (6<sup>th</sup> graders, as well, <u>provided</u> they are recognized as part of the Jr. CYM).

**Registration fees** include: T-shirt, drink, late lunch and rally. Mass will be celebrated as part of the rally.

**Medical/Transportation** and **Code of Behavior** Forms (enclosed). The Code of Behavior and Medical /Transportation forms will be checked by diocesan staff **at event check-in**. (Please have your medical and code of behavior forms filed in **alphabetical** order.) <u>Make sure you keep your forms with you at all times</u>.

Chaperones – We require that your chaperones be at least 25 years of age and VIRTUS trained.

Registration begins at 10:30 a.m.

## Jr. High Spectacular

## Guidelines for the Adult in Charge of Parish Group

The following will help you in planning for a successful experience.

### We require that:

- All adult advisors/chaperones are at least 25 years of age. This adult should be known by the youth and VIRTUS trained.
- Each group has at least one chaperone designated and responsible for ten youth (see master preregistration form). Parishes with a large number of participants are encouraged to have more adults than these minimum requirements.
- You enforce the Code of Behavior and set an example for youth. Code of Behavior and Medical/Transportation Forms MUST be in the possession of the youth minister in charge of the parish group. These forms must be turned in to the Diocesan Youth Ministry office staff at the time of registration.
- All adults are to sign a Chaperone Guideline Form. These are to be sent in to the diocesan office with registration materials.

#### SOME HELPFUL HINTS:

- Meet with chaperones, and then with chaperones and youth, to go over diocesan and parish expectations. Chaperones and youth should know each other. Explain the purpose of this event. Establish contingency plans for accidents, sickness or misconduct.
- 2) Choose chaperones that have a good rapport with youth, yet can control the group on outings and at general sessions. Choose chaperones that have been active with your youth group.
- 3) If you have both male and female participants, have both male and female adult chaperones.
- 4) Bring snacks with you for the ride to and from the rally
- 5) Review the diocesan rules and your own expectations as you travel to this event...
  - Jr. High youth forget easily!

#### Jr. High Spectacular - Chaperone Guidelines

As a chaperone, you play an important part in ensuring the positive experience of this event. The following guidelines will help you fulfill your role as a chaperone.

#### We ask that chaperones:

- Be VIRTUS TRAINED
- Be responsible for the youth in your care
- Enforce the code of behavior and set an example for youth.
- Make sure that youth are where they are supposed to be.
- Do not leave the conference area until the event has concluded.
- Do not go anywhere during this event where youth are not allowed
- Be mindful of trash and spills and help us to leave the facilities clean

#### A few notes on chaperoning at the Jr. High Spectacular:

- 1) All events will take place in the gym area of Catholic High School
- 2) One you arrive at the rally, *one adult should go to the registration table for check-in.* Here they will turn in the Code of Behavior and Medical Transportation forms and receive their registration packet with name tags and t-shirts for each participant.
- 3) During the rally and breaks, lend your chaperoning skills to the entire group. If a person is causing a distraction, kindly ask them to be quiet.
- 5) At then end of the day, each parish group will need to pick up your parish's Code of Behavior and Medical Forms for the trip home.

REMEMBER: While at the Jr. High Spectacular, you are TOTALLY responsible for both the behavior and the needs of the youth entrusted to your care. Please pay close attention to both. Wherever we are, we represent the youth of the Catholic Church of Arkansas.

All chaperones are expected to follow these rules. Should an emergency arise, check in with the adult in charge of your parish group, the diocesan youth director or your parish's head chaperone. With these things in mind, we believe all, adults and youth alike, will indeed have a joyful celebration of youth.

I understand and accept these chaperone guidelines.

Signature of Chaperone	Date	

## ADULT MEDICAL RELEASE FORM

### PLEASE PRINT

Name:	Parish:
Address:	
	State: Zip Code:
Home Phone Number: ()	Work Phone Number: ()
Physician's Name:	Phone # ()
Date of Birth:	Date of last tetanus shot:
Please list all medical conditions/allergies/spe	ecial health information:
Please list any medications (prescriptions or n	on-prescription) that you would like us to be aware of:
Medical Insurance Company:	Policy Number:
Policy in the name of:	Relationship:
Emergency Contact Name and Number:	
In the event that the participant does not have	insurance, payment in full for medical care becomes
the responsibility of the patient.	
I,, do hereby release	se, hold harmless and discharge the Diocese of Little Rock, its
staff and volunteers from any and all liability, claim, loss	s, damage, cost or expense arising from my participation in this
	r any such person, arising directly or indirectly from or attributable
	y such organization or person in connection with execution of this
that may so arise, or any hospitalization necessary.	cian or licensed medical team in case of any accident or illness
and may do dride, or any neophanization necessary.	
Signature:	

#### Code of Behavior - Jr. High Spectacular

At all Diocesan sponsored activities, we expect you to represent the Diocese of Little Rock well! We hope that you will display the mature, responsible leadership and character which has for so many years been the trademark of Catholic youth within this diocese. This Code of Behavior shall be in effect for any and all events that are produced, conducted or executed by the Diocese of Little Rock's Youth Ministry Office from August 1, 2017 to July 30, 2018 ("Youth Ministry Office events"), including but not limited to the following: Senior High Rally, Junior High Spectacular, Weekend for Life, and State Convention.

#### CODE OF BEHAVIOR:

- 1. Participants are expected to attend all sessions of this activity. Name badges must be worn (on your chest/over your heart!) at all times.
- 2. **Dress code:** casual no inappropriate t-shirts, Nike athletic shorts, yoga pants, halters, short-shorts, or spaghetti straps, midriff tops. No exposed underwear; ie, sagging jeans, etc. If dressed inappropriately, the individual will be asked to change. No shorts for Mass.
- 3. Individuals are responsible for their own actions and will be asked to assume the natural consequences for any negative behavior. Each participant will take full responsibility for any damage or theft.
- 4. Participants may not leave the activity site unless accompanied by their parent/guardian or an adult from their parish.
- 5. The possession and/or use of alcohol, tobacco products and illegal drugs are prohibited.
- 6. Christ-like behavior is promoted and expected at all times. Therefore, inappropriate contact, touch, gesture, language or activity of a sexual nature which would offend any person is unacceptable.

Infractions of these rules will result in the diocesan director discussing the infraction with the participant. In the unlikely event that a behavior problem based on the above requires extreme action, it is likely to result in dismissal from the activity. One's parent/guardian is responsible for removing participant from the convention site.

I understand and accept this code of behavio	r.		
(Participant's signature)		(Date)	
I consent to the conditions stated above on partic	cipation in this event.		
(Parent/Guardian's signature)		(Date)	
Phone number (Day)	Cell Phone Number:		
Contact person if parent/guardian are unavailable	(Phone #	<i>t</i> )	

## Diocese of Little Rock / Office of Catholic Youth Ministries <u>YOUTH FORM</u>

### PARENTAL/GUARDIAN MEDICAL CONSENT AND LIABILITY WAIVER

Participant's Name:Date of Birth:	
Home Address:	
City:	State: Zip Code:
Parent/Guardian's Name:	Home Phone()
Alternate Phone Number: ()	□ Cell Phone □ Pager □Work
Parish:	Grade Age Sex: M/F
CONSI	ENT & LIABILITY WAIVER
	ne Parent/Guardian for youth under 18 years of age. r older, consent must be signed by the individual.
I (name of parent/guardian) for my child, (participant's name) _ (event)_Junior High Spectacular_, t Academy in Little Rock, AR.	grant permission , to participate in to be held (date)_November 12, 2017_ at (location)_Mt. St. Mary
child named herein, or our heirs, succe Rock, the sponsoring parish (its pastor the scheduled activity unless the partie	so other parent if known, or living (name of parent) My essors, and assigns, to hold harmless and defend the Diocese of Little r, youth minister, other agents, etc.) or any representatives associated with es involved were careless or negligent. I also give my permission for the es of my child for Diocesan use and allow the Diocese to communicate I media.
Signature (Parent/Guardian)	Date
Signature (Participant 18 years of age or older	Date r must sign own consent)

#### MEDICAL CONSENT

Medical Matters

I hereby warrant to the best of my knowledge, my child is in good health, and I assume all responsibility for the health of my child. Of the following statements

pertaining to medical mat	ters, sign only those in	accordance to your wishes:			
<b>Emergency Medic</b>	cal Treatment				
In the event of any	y emergency, I hereby	give permission to transport	my child to a hospital	for emergency medical	or surgical treatment. I wish to be advised
-		doctor. In the event of any er			et:
Name & Relations	hip				
Family Doctor:			Phone ()		
Medications					
My child will be	ring all such medic	ations, well labeled, that a	are necessary. Name	es of medications and	concise directions for seeing that the
child takes such medic	ations, including do	sage and frequency are as	follows:		
My child is taking the	following medicatio	n at the present time:			
Medication(s):	Dosage	Medication	Dosage	Medication	Dosage
					ay be administered by my child unless the
		treatment is required. (Pleas		1 1	
		-		zenges, cough syrup) to	be given to my child, if deemed advisable.
(Please initial)			·		
		MEDICAL CON	DITIONS INFORM	MATION .	
	(Diocesan personn	el will take reasonable care to	see that the following	information will be held i	in confidence)
My son/daughter has:					
Has had an episode of the	following or has been	diagnosed	□Asthma □Diabetic	:	
Allergic reactions to the fo	following (foods, dyes,	latex, etc.)			
Has had medical surgery	within the last six mon	ths? □ Yes □No	Still under Doctor's	care? Yes □No	
Has a medically prescribe	ed diet?				
The following physical in	nitations?			<u> </u>	
	-	□No Date of last tetanus/	_		
You should be aware of the	hese special medical co	onditions of my child:			
		INCLIDAN	NCE INFORMATIO	N	
	(Dlag	se attach a copy of the Ins			a
I	`		-		,
					_
					_
Insurance ID Number:					
Father's Name:			Oate:		
Place of Employment:					_
Mother's Name:		Birth D	Oate:		
Place of Employment:					
□ No, I do not carry n	nedical insurance a	nt this time.			
In the event it comes to th	e attention of the chap	perones associated with the ac	tivity that my child beco	omes ill with repeated syr	mptoms such as
headache, vomiting, sore	throat, fever, diarrhea,	I want to be called immediate	ely. If this will be a lon	g distance call, I want to	be called collect
(with phone charges rever	rsed to myself).				
<del></del>			Date		
Signature (Parent/Gu	ardian) Parent Gu	ardian must sign for any	one under 18 years	of age	
Signature (Particip	ant 18 years of a	ge or older must sign o	own consent) D	ate	
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## Junior High Youth Rally Sunday, November 12, 2017 "FAITH conquers Fear"

## **Tentative Schedule**

10:15am	Registration, Games Outside
10:45am	Praise and Worship/Ice Breakers, TEAM JESUS
	AND YAC
11:10am	Welcome and Introductions
11:20am	Opening Skit
11:25pm	Opening Prayer
11:30pm	Introduction of Key Note Speaker, Mike Patin
12:15pm	Lunch served from MSM cafeteria
1:05pm	Interactive Activities
3:20pm	Afternoon Prayer
3:25pm	Wrap Up Talk, Mike Patin
3:45pm	Break for Mass
4:00pm	Mass Starts