DIOCESE OF LITTLE ROCK

SCREENING RELEASE FORM FOR EMPLOYEES AND VOLUNTEERS

APPLICANT Please Print	**NAME:** *Last* *First* *Middle*
	OTHER NAME(S) USED (Maiden):
	ETHNICITY: **ANGLO** **BLACK** **HISPANIC** **OTHER**
	PRESENT ADDRESS:
	CITY: **STATE:** **ZIP:** **PHONE: ( )**
	PREVIOUS ADDRESS:
	CITY: **STATE:** **ZIP:** **PHONE: ( )**
	SOCIAL SECURITY #: - - **DATE OF BIRTH:**
	DRIVERS LICENSE NUMBER: **STATE ISSUED:**
APPLICANT Read Carefully *and* **Sign**	AUTHORIZATION TO RELEASE CRIMINAL HISTORY INFORMATION REPORTS, PRIVATE COMPANIES' DISHONESTY, DRUG OFFENSE OR VIOLENCE REPORTS. For and in consideration of my being considered for employment or work as a volunteer, I hereby authorize the Diocese of Little Rock ("Employer") to make inquires through consumer reporting agencies (CRA) of the Diocese's own choosing concerning my suitability and qualification to serve as an employee or volunteer, including: (i) any public record of any arrest or convictions for crimes of violence or dishonesty; (ii) an incidents of employment dishonesty, retail theft, or other employment related acts of dishonesty, violence or drug related offenses reported to any CRA, by any merchant or employer where such acts occurred. I further authorize any governmental agency where such arrest or conviction information is on file, or any company ("Prior Company") where such incident or credit transaction occurred, and any CRA to disseminate such report(s) to Employer. **During any period(s) while I may be employed or used as a volunteer by Employer, I hereby authorize Employer to make further like inquiries to any CRA as Employer may, from time to time, deem necessary for employment or volunteering purposes.** I also hereby authorize any CRA, any such governmental agency and such Prior Company to issue such reports in response to Employer's inquiry(ies). I waive any further notice with respect to Employer's inquiries or with respect to such government agency's, such Prior Company's or any CRA's dissemination of any such report(s). I hereby generally release and fully discharge Employer and any CRA, every such governmental agency, and such Prior Company from and against any and all liability with respect to, or arising from, the release or dissemination of any such information for such purposes. I understand and agree that my employment, promotion, or retention or my use as a volunteer may be determined, in whole or in part, based on the report(s) so issued to Employer by any CRA. I have been fully informed and I understand that I will be provided a copy of such report and that I may dispute the accuracy or completeness of the information reported to Employer by writing or calling the Employer or the applicable Consumer Reporting Agency. (X)_____ _____ Signature of Applicant Date Signed Name of Parish or School_____ City of Parish or School_____

EMPLOYER/COMPANY: **Diocese of Little Rock , 2500 N. Tyler St, Little Rock, Arkansas 72217** _____

INTERVIEWER: **Teri Tribby** **PHONE: 501-664-0340 Ext. 313** _____

Company's Certification: Employer hereby certifies that it is requesting a consumer report(s) on the applicant named above that Employer will use the report(s) solely for the purposes of employment or determining suitability for serving as a volunteer.

Diocese of Little Rock Background Screening: Employee Screening Package □ Volunteer Screening Package □

Revised 2/2006